



Bids and Awards Committee

TERMS OF REFERENCE (TOR)

**PROCUREMENT OF
NINETY-EIGHT (98) UNITS OF MID-RANGE DESKTOP COMPUTER
FOR
PUBLIC ATTORNEY'S OFFICE FOR FY 2023**

(PURCHASE REQUEST NO. 378-04-2023)

(Through Public Bidding Pursuant to 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184)

1. Approved Budget for the Contract

The bidder shall bid for the items described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract in the amount of **FOUR MILLION THREE HUNDRED EIGHTY-NINE THOUSAND NINE HUNDRED TEN PESOS (Php 4,389,910.00)**, inclusive of all taxes applicable and bank and government charges payable.

2. Specifications:

NINETY-EIGHT (98) UNITS OF MID-RANGE DESKTOP COMPUTER		
APPROVED BUDGET FOR THE CONTRACT (Php 4,389,910.00) Delivery: Sixty (60) calendar days after the issuance of Notice to Proceed Payment terms: Immediately after the issuance of inspection and acceptance report for the complete delivery of goods.		
QUANTITY	PRODUCT	DELIVERY SCHEDULE (After issuance of Notice to Proceed)
Ninety- Eight (98) units	HARDWARE SPECIFICATIONS: <ul style="list-style-type: none">Processor 12th Generation Intel® Core™ i5 Processor or higherPerformance-core Base Frequency 2.50 GHz or higherMax Turbo Frequency Frequency 4.40 GHz or higherCache 18 MB Cache or higherNo. of Cores 6 Cores or higherLithography	60 days *For strict compliance. Subject to the rules on Liquidated Damages

	<p>Intel 7</p> <ul style="list-style-type: none"> • Total Threads <p>12 or higher</p> • Memory <p>16GB up to DDR5 4800 MT/s Up / up to DDR4 3200 MT/s 2 x Memory slots or higher</p> • Storage/Hard Disk <p>512G SSD + 1TB SATA3 7200RPM or higher</p> • Display Screen <p>LED Monitor minimum 21.5" or higher Resolution 1920 x 1080 or higher Refresh Rate : 75Hz or higher</p> • Graphics/ Video Processor <p>Intel® UHD Graphics 730 or equivalent or higher</p> • Network Interface <p>Gigabit Ethernet 10/100/1000 Wireless Lan 802.11 AC + Bluetooth or higher</p> • Front I/O Parts <p>1x 3.5mm combo audio jack or higher 2x USB 2.0 Type-A or higher 2x USB 3.2 Gen 1 Type-A or higher 1x USB 3.2 Gen 2 Type-C Front or Rear</p> • Rear I/O Parts <p>1x RJ45 Gigabit Ethernet 1x HDMI 1.4 1x VGA Port 1x Display port 1.2 2x PS2 3 x Audio jacks 4x USB 2.0 Type-A or higher</p> • Pointing Device <p>USB Optical Mouse bundled with Mouse pad</p> • Input Device <p>Standard full— sized USB keyboard with numeric keypad</p> • Operating System <p>Windows 11 Professional 64 bit</p> • Warranty: <p>Three{3}years On Parts and Labor</p> <p>Supplier shall respond within 24 hours for any technical Assistance/Support either by telephone call 'email' or site upon verbal/written notification</p> 	
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	<p>by the End User Agency. With Authorized Service Centers Nationwide</p> <p>To protect from unreliable and unproven products the following is required:</p> <ul style="list-style-type: none">• 1. Globally known brand and at least top five (5) vendors, Latest IDC (International Data Corporation) press release, Philippine PC Shipments.• 2. Brand or product manufacturer must be ISO Certified for Quality Management and ISO Certified for Environmental Management.• 3. Eco Declaration ECMA 370 or equivalent.• 4. Manufacturer's Certification that the proposed brand is an International brand name and is Sold and Marketed continuously in the Philippines for the last ten (10) years.• 5. Principal/Manufacturer must have a local parts center/depot	
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June 21, 2023

TECHNICAL WORKING GROUP:

Head:

ALMA E. DUMAGO – LATOSA
Director II
Financial Planning and Management Service

Members:

THOR ARTHUR B. AVILA
Administrative Officer V
Human Resource Management and Development Division
Administrative Service

MICHAEL M. MENDOZA
Administrative Assistant III
Cash Section
Administrative Service